



TRAINING SCHEDULE RURAL RESEARCH AND DEVELOPMENT TRAINING CENTRE-RRDTC
2010

PUBLIC TRAINING COURSES 2010

Training Course	Date
Project Proposal Writing	22-26/02/10
Secretary / Office Administration	15-19/03/10
Training of Trainers – ToT (Facilitation skills)	22-26/03/10
Organizing Community Development	26-30/04/10
Working appropriately with Indigenous Knowledge And People (IKAP)	24-28/05/10
Project Planning and LogFrame Approach	21-25/06/10
Project Cycle Management (PCM)	26-30/07/10
Using QuickBooks in financial administration	16-20/08/10
Project Monitoring & Evaluation PM&E	23-27/08/10
Report Writing Skills	20-24/09/10
Participatory Leadership	25-29/10/10

The course fee is US\$ 180 per participant for a 5 day course. Course fees include trainers' allowances, training materials (handouts, handbooks), certificates, lunch, and coffee breaks.

Funds for NPA or government staff to participate free of charge are available (4 persons/training).

Tailor-made trainings and other services (action research, resources, consultancies etc.) can be provided according to need whenever and wherever you need them. Please check our website for more information.

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